

Create, Update and Cancel an Emergency Action Notification (EAN)

EAN Statuses in ARM

On the Workspace in the Status column of the Shipments and Regulatory Action sections, you will find references to the EAN. The following are the EAN statuses as listed in ARM:

- Create EAN
- Pending EAN Acknowledgment
- EAN in Progress

You will find information about EANs in the Status columns of both the Shipments and Regulatory Action sections of the Workspace:

The screenshot displays three sections of the ARM workspace: Shipments, Diagnostic, and Regulatory Action. Each section has a table with various columns and a 'Status' column. In the 'Shipments' table, the 'Status' column contains 'Create EAN' for several rows. In the 'Regulatory Action' table, the 'Status' column also contains 'Create EAN' for several rows. Red boxes highlight these 'Create EAN' buttons in both tables.

Date Of Arrival	Date In Station	Event ID	Shipment ID	Commodity	Quantity	Origin	Consignee	Status
08/27/2018	08/27/2018	NULN18080003	CEN-MGP-8805830	Artemisia sp. - Artemisia sp. (PM)	5878 Plant Units	India	Alexander Hay Greenhouse, Inc.	Create EAN
08/27/2018	08/27/2018	NULN18080001	ITN-12345678	Abronia sp. - Abronia sp. (PM)	200 Plants	India	ARIS Horticulture, Inc.	Create EAN
08/28/2018	08/21/2018	NULN18080019	CH-123456	Hibiscus sp. - Hibiscus sp. (MC)	2 Plant Units	Azerbaijan	Alfa Nursery	Document Review In Progress
08/07/2018	Pending	NULN18080002	SB-AL34-34957					Draft Shipment
08/30/2018	Pending	NULN18080001	SB-7975-88786					Draft Shipment

Priority	Inspection Date	DIR ID	Shipment ID	Commodity	Consignee	Origin	Determination	Discipline	AINS Assigned To	Status
Prompt (Morphological)	10/24/2017	NULN17108007-DR03	SB-018-8542884	Multiple	T H WEISS (ATLANTA) INC.	Israel	Succumbas	Malacology	Michelle Toulson - Michelle.Toulson@ARIS.USDA.GOV	NS Diagnostic Request In Progress
Urgent (Morphological)	06/13/2018	NULN18080004-DR02		Container: 58788	Crataeva sp. (Aspargaceae)	Botany				NS Pending Specimen Receipt
Urgent (Morphological)	06/13/2018	NULN18080004-DR01		Container: 58788	Crataeva sp. (Aspargaceae)	Botany				AI Diagnostic Request In Progress
Urgent (Morphological)	06/15/2018	NULN18080005-DR02		Vehicle: abt123	Eriophyllum	Acrology				AI Diagnostic Request In Progress
Routine (Morphological)	06/18/2018	NULN18080009-DR01	SB-A124-MALD345833	Gastaria sp. - Gastaria sp. (PM)	Alfa Garden Center & Greenhouses, LLC	Israel	Cedra sp. (Fabaceae)	Botany		NS Pending Specimen Receipt

RA Date	RA ID	Shipment ID	Commodity	Quantity	Origin	Consignee	Producer	Treatment Schedule	Status
NULN18080007-E001	TT-RA-2354334		Adiantum sp. - Adiantum sp. (PM)	800 Plant Units	Mexico	Alexander Hay Greenhouse, Inc.			Create EAN
NULN18080009-E001	SB-A124-MALD345833		Gastaria sp. - Gastaria sp. (PM)	33 Plant Units	Israel	Alfa Garden Center & Greenhouses, LLC	Danijel "Dan" Flower		Create EAN
NULN18080001-E001	ITN-12345678		Abronia sp. - Abronia sp. (PM)	200 Plants	India	ARIS Horticulture, Inc.	Horticultural Imports		Create EAN

Click on “Create EAN” in the Status column for a commodity from either the Shipments or Regulatory Action sections to be sent to the “EAN Issuance” page.

You can create EANs in ARM one at a time or multiple EANs in batches as long as the following match:

- EAN Reason
- Exclusion Options
- Treatment Schedule, if applicable
- Certified Facility Number
- Phytosanitary Certificate

For guidance on creating multiple EANs simultaneously, see the [Creating multiple EANs simultaneously](#) section below.

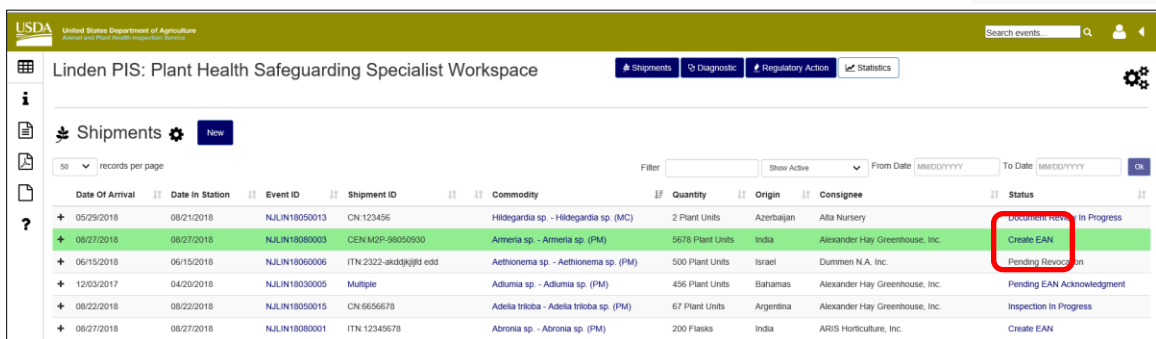
Reaching the “Create EAN” function from the Shipments section of the Workspace

One Commodity Shipment

When a shipment has only one commodity, “Create EAN” will appear in the Status column, as shown below.

Click on the “Create EAN” link in the Status column.

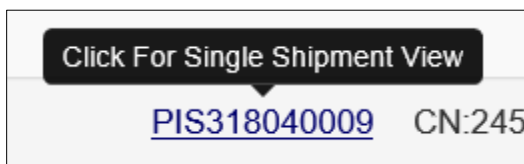
Create EAN



Date Of Arrival	Date in Station	Event ID	Shipment ID	Commodity	Quantity	Origin	Consignee	Status
05/29/2018	08/21/2018	NJLIN18050013	CN:123456	Hildegardia sp. - Hildegardia sp. (MC)	2 Plant Units	Azerbaijan	Alta Nursery	Document Review In Progress
08/27/2018	08/27/2018	NJLIN18080003	CEV:M2P-98050930	Armenia sp. - Armenia sp. (PM)	5678 Plant Units	India	Alexander Hay Greenhouse, Inc.	Create EAN
06/15/2018	06/15/2018	NJLIN18060006	ITN:2322-akdjkjkt edst	Aethionema sp. - Aethionema sp. (PM)	500 Plant Units	Israel	Dummen N.A. Inc.	Pending Revocation
12/03/2017	04/20/2018	NJLIN18030005	Multiple	Adumia sp. - Adumia sp. (PM)	456 Plant Units	Bahamas	Alexander Hay Greenhouse, Inc.	Pending EAN Acknowledgment
08/22/2018	08/22/2018	NJLIN18050015	CN:6656678	Adelia trioba - Adelia trioba sp. (PM)	67 Plant Units	Argentina	Alexander Hay Greenhouse, Inc.	Inspection In Progress
08/27/2018	08/27/2018	NJLIN18080001	ITN:12345678	Abronia sp. - Abronia sp. (PM)	200 Flasks	India	ARIS Horticulture, Inc.	Create EAN

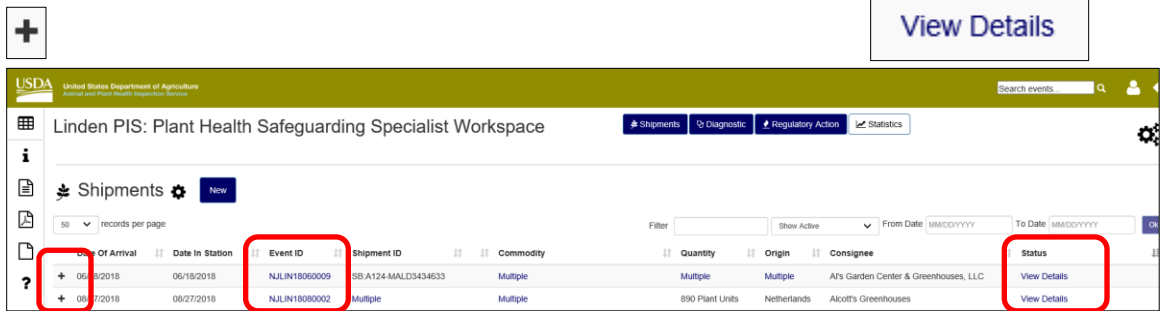
More than One Commodity in a Shipment

When a shipment has more than one commodity, you will see “Multiple” displayed in the Shipment ID and Commodity columns. To display the “Create EAN” link in the Status column, you will need to generate the Single Shipment View.



Hovering over the Event ID will generate the message above.

Click on  at the far left or on the links in either the Event ID or Status columns to generate the Single Shipment View.

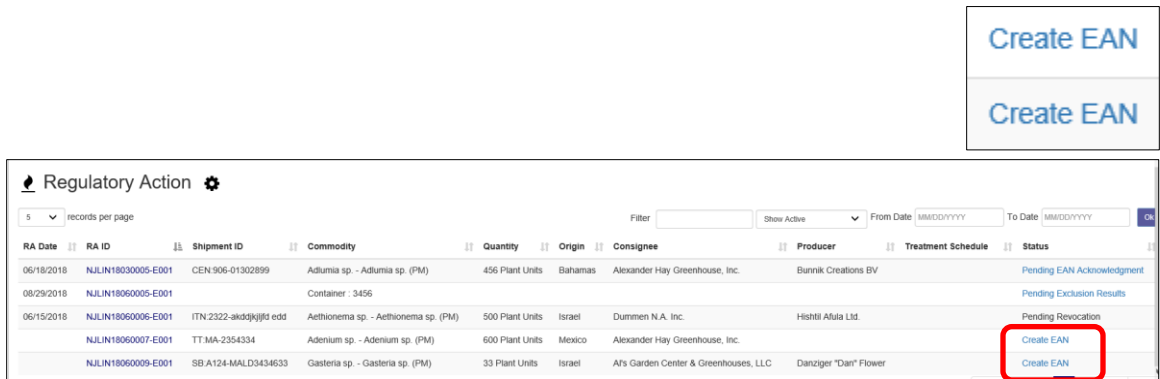


Click on the “Create EAN” link in the Status column.

Date Of Arrival	Date In Station	Event ID	Shipment ID	Commodity	Quantity	Origin	Consignee	Status
- 06/18/2018	06/18/2018	NJLIN18060009	SB:A124-MALD3434633	Multiple	Multiple	Multiple	AI's Garden Center & Greenhouses, LLC	Hide Details
			SB:A124-MALD3434633	Gasteria sp. - Gasteria sp. (PM)	33 Plant Units	Israel	AI's Garden Center & Greenhouses, LLC	Create EAN
			SB:A124-MALD3434633	Gasteria sp. - Gasteria sp. (PM)	200 Plant Units	Costa Rica	AI's Garden Center & Greenhouses, LLC	Pending Clearance
+ 08/27/2018	08/27/2018	NJLIN18080002	Multiple	Multiple	890 Plant Units	Netherlands	Alcott's Greenhouses	View Details

Reaching the “Create EAN” function from the Regulatory Action section of the Workspace

Click on the “Create EAN” link in the Status column.



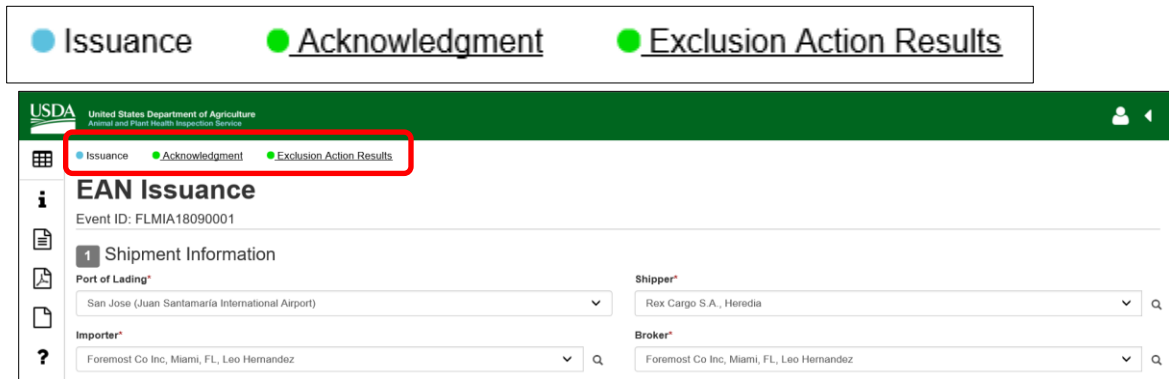
You will be sent to the EAN Issuance page.

NOTE: When you click on the “Create EAN” link in the Status column and go to the EAN Issuance page, you will find all the EANs for that shipment displayed so you don’t need to separately click each link on the Workspace to view them on the Issuance page.

EAN Issuance Page – Creating an EAN

All articles that require EANs will display on this page, though you may be required to act separately on each, if the documentation and disposition do not match for each commodity.

The breadcrumbs at the top of the page indicate which functional area you are working on in ARM:

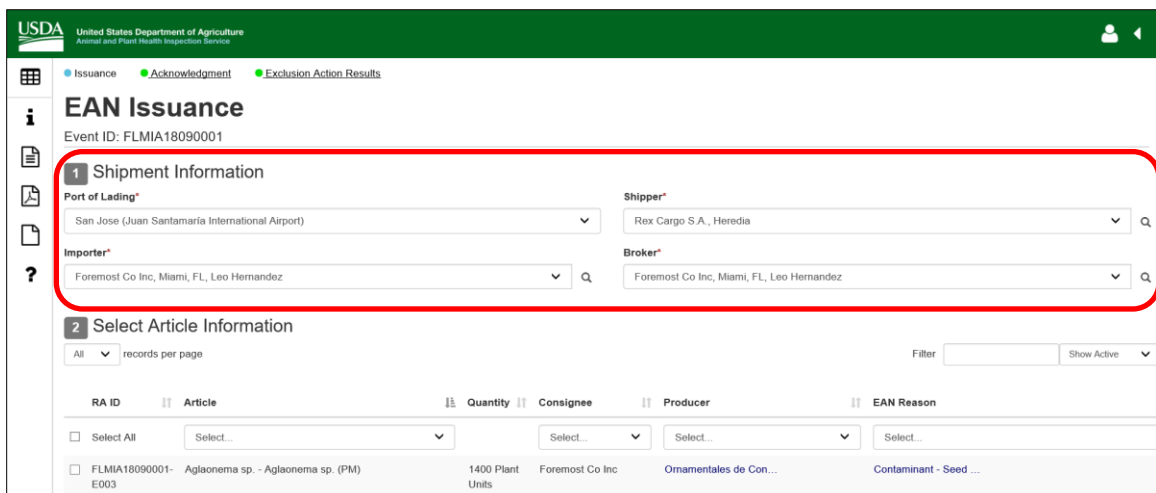


The screenshot shows the top navigation bar of the ARM system. It features three main sections: 'Issuance' (highlighted with a blue dot), 'Acknowledgment' (highlighted with a green dot), and 'Exclusion Action Results' (highlighted with a green dot). Below this, the 'EAN Issuance' page is displayed for Event ID: FLMIA18090001. The '1 Shipment Information' section contains four dropdown menus: 'Port of Lading*' (San Jose (Juan Santamaria International Airport)), 'Shipper*' (Rex Cargo S.A., Heredia), 'Importer*' (Foremost Co Inc, Miami, FL, Leo Hernandez), and 'Broker*' (Foremost Co Inc, Miami, FL, Leo Hernandez).

The blue dot indicates which page you are on. Links with green dots indicate the other steps in the EAN process. When you click on a link, you will be taken to that page.

Section 1 Shipment Information will be filled in based on the information about the shipment already entered.

NOTE: It is recommended that you fill in as much of this information as you can when you're on the Entry & Arrival or Commodity page. Without this information, the EAN cannot be issued.



The screenshot shows the '2 Select Article Information' section of the EAN Issuance page. It includes a table with columns for RA ID, Article, Quantity, Consignee, Producer, and EAN Reason. The table contains one row of data for the article 'Aglanema sp. - Aglanema sp. (PM)'. The 'EAN Reason' column is set to 'Contaminant - Seed ...'. The table is currently empty of data, and the 'Select All' checkbox is unchecked.

RA ID	Article	Quantity	Consignee	Producer	EAN Reason
<input type="checkbox"/> Select All	Select...	Select...	Select...	Select...	Select...
<input type="checkbox"/> FLMIA18090001-E003	Aglanema sp. - Aglanema sp. (PM)	1400 Plant Units	Foremost Co Inc	Ornamentales de Con...	Contaminant - Seed ...

Default view of the EAN Issuance page before an article has been selected in section 2 Select Article Information

Section 3 Issuance Information will display only when you have selected an article by checking a box in section 2 Select Article Information. If you have multiple commodities in the shipment, you may need to scroll down to be able to see that section 3 has appeared.

Section 2 Select Article Information gives you a snapshot of the article. Columns from left to right are listed below; those in bold have drop-down menus that offer you additional sorting capability that helps when you are creating multiple EANs:

- RA ID
- **Article**
- Quantity
- **Consignee**
- **Producer**
- **EAN Reason**
- **Exclusion Options**
- Delivery Address
- Internal Remarks
- Status
- PDF

Below, you will see the complete EAN Issuance page that appears when a commodity has been selected.

USDA United States Department of Agriculture
Animal and Plant Health Inspection Service
👤

Insurance
Acknowledgment
Exclusion Action Results

EAN Issuance

Event ID: FLMIA18090001

1 Shipment Information

Port of Lading*
San Jose (Juan Santamaría International Airport)

Shipper*
Rex Cargo S.A., Heredia

Importer*
Foremost Co Inc, Miami, FL, Leo Hernandez

Broker*
Foremost Co Inc, Miami, FL, Leo Hernandez

2 Select Article Information

Filter Show Active

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Treat
<input checked="" type="checkbox"/> FLMIA18090001-E003	Aglanema sp. - Aglanema sp. (PM)	1400 Plant Units	Foremost Co Inc	Omamentales de Con...	Contaminant - Seed ...			
<input type="checkbox"/> FLMIA18090001-E004	Clematis sp. - Clematis sp. (PM)	50 Plant Units	Foremost Co Inc	Omamentales Sapo V...	Prohibited Product ...			
<input type="checkbox"/> FLMIA18090001-E008	Codiaeum sp. - Codiaeum sp. (PM)	2500 Plant Units	Foremost Co Inc	Omamentales de Con...	Pest (Pest) - Diag ...	Reexport, Destroy ...		T201
<input type="checkbox"/> FLMIA18090001-E005	Cordyline sp. - Cordyline sp. (PM)	3500 Plant Units	Foremost Co Inc	Omamentales de Con...	Contaminant - Other...			
<input type="checkbox"/> FLMIA18090001-E007	Dracaena sanderiana - Dracaena sanderiana (PM)	2500 Plant Units	Foremost Co Inc	Omamentales de Con...	Pest (Pest) - Diag ...	Reexport, Destroy ...		T201
<input type="checkbox"/> FLMIA18090001-E001	Dracaena sanderiana - Dracaena sanderiana (PM)	500 Plant Units	Foremost Co Inc	Omamentales Sapo V...	Lack of Documentati...			
<input type="checkbox"/> FLMIA18090001-E002	Schefflera sp. - Schefflera sp. (PM)	2500 Plant Units	Foremost Co Inc	Omamentales Sapo V...	Lack of Documentati...			
<input type="checkbox"/> FLMIA18090001-E006	Viola sp. - Viola sp. (PM)	1000 Plant Units	Foremost Co Inc	Omamentales Sapo V...	Prohibited Product ...			

Showing 1 to 8 of 8 entries

First Previous 1 Next Last

3 Issuance Information

Certified Facility Number Manufacturer ID (MD)

Delivery Address*

Name* POC Phone Fax Number

Email Street Address 1* Street Address 2 City*

Country* Zip Code

EAN Reason (select all that apply)*

Select All

Contaminant - Seed (Contaminant - Plant Product - Seed) - Reg Action

CFR (select all that apply)*

Select All

7 CFR 319.15: Sugarcane

7 CFR 319.19: Citrus Canker And Citrus Diseases

7 CFR 319.24: Corn Diseases

7 CFR 319.28: Citrus Fruit

7 CFR 319.37: Plants For Planting

7 CFR 319.40: Regulated Wood Packaging Material

7 CFR 319.41: Corn, Broomcorn, And Related Plants

7 CFR 319.55: Rice

7 CFR 319.56: Fruits And Vegetables

7 CFR 319.59: Wheat Diseases

7 CFR 319.69: Packing Materials

7 CFR 319.73: Coffee

7 CFR 319.74: Cut Flowers

7 CFR 319.75: Khapra Beetle

7 CFR 319.77: Gypsy Moth Host Material from Canada

7 CFR 319.8: Foreign Cotton and Covers

7 CFR 330: Federal Plant Pest Regulations, General, Plant Pests, Soil, Stone, and Quarry Products, Garbage

7 CFR 360: Noxious Weed Regulations

7 CFR 361: Importation of Seed Under The Federal Seed Act

Remarks

EAN Remarks

Internal Remarks (Internal Remarks are not displayed on the EAN.)

Phytosanitary Certificate Information

Phytosanitary Certificate Status Doc. Number Issuance Date Country of Issuance City

Present 295008-1 09/12/2018

Showing 1 to 1 of 1 entries

Treatment Recommendation

No Treatment Recommendation Available

Date Issued* Response Required* Hours Local Officer Contact Phone Number*

09/28/2018 48 Hours

Preview Save Issue EANs Update EANs Cancel EANs

Default view of the EAN Issuance Page after an article has been selected in section 2

Issue a single EAN

This section will provide guidance on how to submit a single EAN. ARM also allows the issuance of multiple EANs at the same time, providing they all meet certain conditions. To learn how to issue multiple EANs simultaneously, please see [Creating multiple EANs simultaneously](#) below.

Check the box at the far left of the row for the article that requires an EAN.

2 Select Article Information

All records per page

Filter: Show All

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status	PDF
<input type="checkbox"/> Select All	Select...	Select...	Select...	Select...	Select...	Select...				
<input checked="" type="checkbox"/>	PHS319020001-E001 Agastache sp. - Agastache sp. (PM)	500 Plant Units	CONSZA16		Pest	Reexport, Destroy, ...				Create EAN

The article record will turn green and section 3, “Issuance Information,” will display, as shown below. When a Treatment Schedule is part of the exclusion actions, a Treatment Recommendation section also will appear. You will see that on the next page.

3 Issuance Information

Certified Facility Number: abc

Manufacturer ID (MID):

Delivery Address: Select...

Name*: POC: Phone: Fax Number:

Email: Street Address 1*: Street Address 2: City*:

Country*: Zip Code:

EAN Reason (select all that apply)*

Select All

Lack of Documentation/Certification Lack of Documentation/Certification

CFR (select all that apply)*

Select All

7 CFR 319.37: Plants for Planting 7 CFR 319.6: Controlled Import Permits

Remarks

EAN Remarks: issue

Internal Remarks (Comments are not displayed on the EAN):

Phytosanitary Certificate Information

All records per page

Filter:

Phytosanitary Certificate Status	Doc. Number	Issuance Date	Country of Issuance	City
Missing - Action Required			Bahrain	

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

Treatment Recommendation

Exclusion: Treatment Schedule:

Date Issued*: 08/21/2018

Response Required*: 48 Hours

Local Officer Contact Phone Number*: 0000000000

Complete all required (*) fields. Some information will have been filled in for you automatically.

Use drop-down menus when available – indicated by ▼ :

Delivery Address*

- Select...
- Same as Broker
- Same as Importer
- Same as Shipper
- Same as Consignee
- Same as Producer

Delivery Address is an example of a field whose content is generated by a drop-down menu.

The EAN Reason(s) will have been automatically selected, but you can revise, if desired:

EAN Reason (select all that apply) *

Select All

Lack of Documentation Phytosanitary Certificate - Discrepancy Phytosanitary Certificate - Missing Phytosanitary Certificate - Missing AD

Failed Condition of Entry Requirement - Reg Action

Select the appropriate CFR Regulation(s). You can add information in the EAN Remarks, including a more specific CFR number.

CFR (select all that apply)*

Select All

7 CFR 319.40: Regulated Wood Packaging Material 7 CFR 322: Bees, Beekeeping Byproducts, and Beekeeping Equipment 7 CFR 330.106: Federally Recognized State Managed Phytosanitary Program (FRSMP) 7 CFR 330: Federal Plant Pest Regulations; General Plant Pests; Soil, Stone, and Quarry Products; Garbage

7 CFR 360: Noxious Weed Regulations

Remarks

EAN Remarks

Internal Remarks (Comments are not displayed on the EAN)

Note that the Treatment Recommendation section has been filled in with the Exclusion Option and Treatment Schedule.

Treatment Recommendation

Exclusion: _____

Treatment Schedule: _____

Date Issued* 08/27/2018 **Response Required*** 48 **Hours** Hours **Local Officer Contact Phone Number*** 0000000000

All required fields in this section have been filled in. The “Response Required” field has a default value of “48” and “Hours” is the default value for duration.

Click the arrow to the right of the field to generate a selection of duration periods. The drop-down menu choices are as shown below:

Fill in the Local Officer Contact Phone Number field.

Local Officer Contact Phone Number*

When all required fields have been filled in, you have your choice of next steps: Preview, Save, or Issue the new EAN.

Preview the EAN

If you would like to review the EAN and verify that it is correct,

click on the  button in the lower right corner of the page.

A pop-up window of the EAN PDF will appear for your review:


According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information is 0379-0102. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **FORM APPROVED - OMB NO. 0379-0102**

U.S. DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
PLANT PROTECTION AND QUARANTINE

EMERGENCY ACTION NOTIFICATION

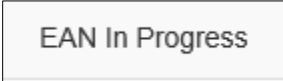
3. NAME AND QUANTITY OF ARTICLE(S) Agave sp. - Agave sp. (PM), 500 Plant Units		SERIAL NO. PIS318020001-E003	
6. SHIPPER Jose's Plumeria 1256 Gringo Street Tijuana, ZAC, 1232, USA		1. PPO LOCATION ZZZ Test PIS3 PPQ PPQ	2. DATE ISSUED 09/05/2018
9. OWNER/CONSIGNEE OF ARTICLES Name: CON52A16 Address: 2950 Tang, FL, 20111, USA		4. LOCATION OF ARTICLES ZZZ Test PIS3 PPQ PPQ	
		5. DESTINATION OF ARTICLES Broker1215a15, 2950 Mockernut Court, Herndon, NY, USA	
		7. NAME OF CARRIER ATRAN Cargo Airlines	8. SHIPMENT ID NO.(S) IN : 123654
		10. PORT OF LADING Flores (Mundo Maya International Airport)	11. DATE OF ARRIVAL 02/15/2018
		12. ID OF PEST(S), NOXIOUS WEEDS, OR ARTICLE(S) Aphididae	
		12a. PEST ID NO.	12b. DATE INTERCEPTED

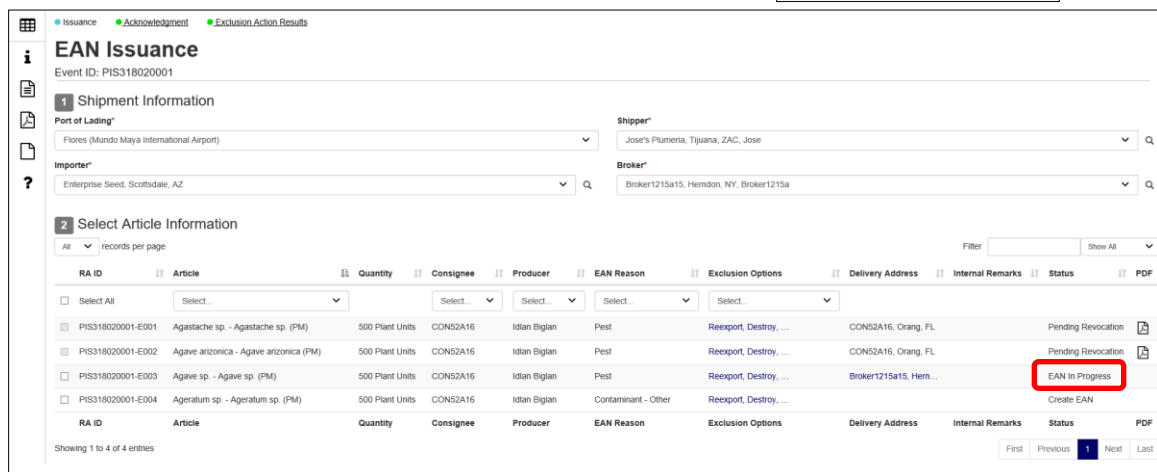
Save the EAN

You can also save your work without issuing the EAN by clicking the  button.



The EAN's status will change to “EAN in Progress” on the EAN Issuance page and on the Workspace. You can return at any time to issue the EAN.







EAN Issuance
Event ID: PIS318020001

1 Shipment Information
Port of Lading*: Flores (Mundo Maya International Airport) | Shipper*: Jose's Plumeria, Tijuana, ZAC, Jose
Importer*: Enterprise Seed, Scottsdale, AZ | Broker*: Broker1215a15, Herndon, NY, Broker1215a

2 Select Article Information

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status	PDF
PIS318020001-E001	Agastache sp. - Agastache sp. (PM)	500 Plant Units	CONS2A16	Idian Biglan	Pest	Reexport, Destroy, ...	CONS2A16, Orang, FL		Pending Revocation	
PIS318020001-E002	Agave arizonica - Agave arizonica (PM)	500 Plant Units	CONS2A16	Idian Biglan	Pest	Reexport, Destroy, ...	CONS2A16, Orang, FL		Pending Revocation	
PIS318020001-E003	Agave sp. - Agave sp. (PM)	500 Plant Units	CONS2A16	Idian Biglan	Pest	Reexport, Destroy, ...	Broker1215a15, Herm...		EAN In Progress	
PIS318020001-E004	Ageratum sp. - Ageratum sp. (PM)	500 Plant Units	CONS2A16	Idian Biglan	Contaminant - Other	Reexport, Destroy, ...			Create EAN	


Showing 1 to 4 of 4 entries

Issue the EAN

Click on the  button in the lower right corner of the page.



You will be returned to the EAN Issuance page, where only sections 1 and 2 will now display. The EAN Status will now read, “Pending Acknowledgment” for the EANs you

issued. You will also see an  icon to the right, which indicates that the EAN PDF is available for viewing and printing:

Status ⇅ PDF

Pending EAN Acknowledgment

EAN Issuance
Event ID: PIS318050004

1 Shipment Information

Port of Lading* Shipper*

Importer* Broker*

2 Select Article Information

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status	PDF
<input type="checkbox"/> Select All	<input type="text" value="Select..."/>	<input type="text" value="Select..."/>	<input type="text" value="Select..."/>	<input type="text" value="Select..."/>	<input type="text" value="Select..."/>	<input type="text" value="Select..."/>			<input type="text" value="Pending EAN Acknowledgment"/>	
<input type="checkbox"/> PIS318050004-E001	Cuphea sp. - Cuphea sp. (PM)	3 Plant Units	DP Dig	Idan Biglan	Pest	Reexport_Destroy...	Idan Biglan, Wash...			

Showing 1 to 1 of 1 entries

Find Trade Party

NOTE: It is highly recommended that you fill in the Trade Party on the Entry & Arrival or Commodity pages so that the field is already filled out when you arrive here.

If the Trade Party you are looking for is not in the drop-down menu, you can add a new one by following the steps below.

Click on the to the right of the field.

EAN Issuance
Event ID: NJLIN18080001

1 Shipment Information

Port of Lading*

Shipper/Exporter*

Importer/Permittee*

Incoming Carrier Name*

A pop-up window will appear.

Enter several letters into the Organization Name field to find the Trade Party.

ARM defaults to display names that start with those letters.

OR click on the “Contains” button to include names that contain those letters as well.

Click the  button.

A group of organization names will display.

If you find the one you’re looking for, click on the row, which will turn green.

Click the  button.

The field will be automatically filled in on the EAN Issuance page.

Creating multiple EANs simultaneously

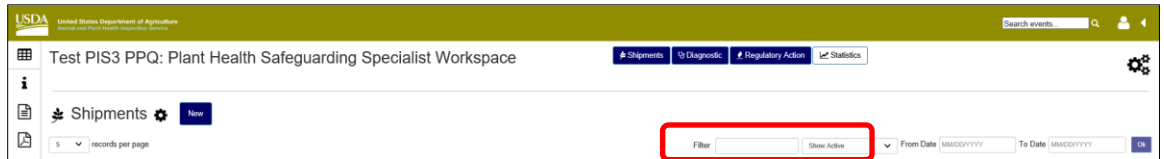
In ARM, you can create multiple EANs for several different commodities within a single shipment simultaneously from the EAN Issuance page as long as the following are identical:

- EAN Reason
- Exclusion Options
- Treatment Schedule, if applicable
- Certified Facility Number
- Phytosanitary Certificate

In general, you will be following the same steps as outlined in the [Create an EAN](#) section above. Note that section 3 “Issuance Information,” will not display until you have selected articles that require EANs to be issued. ARM offers a variety of ways to group EANs for more efficient batch creation.

NOTE: Wood Packing Material, Conveyances and Containers do not have phytosanitary certificates so they cannot be batch-created with Commodities.

How to use the Filter field to narrow down EANs displayed



Enter at least four numbers or other characters to filter the results.



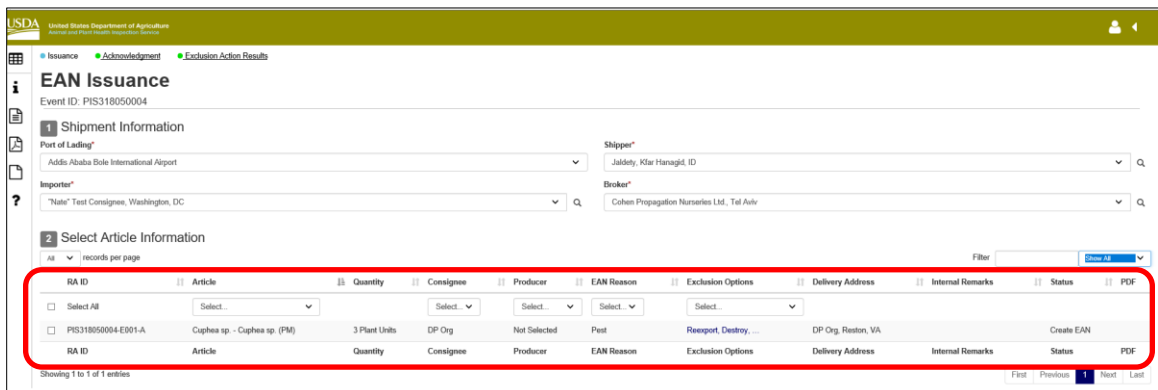
To show EANs that are not active, click the ▼ to display the drop-down menu.




Expanded drop-down menu displays choices: Show Active, Show Completed, Show All

Column drop-down menus and sorting

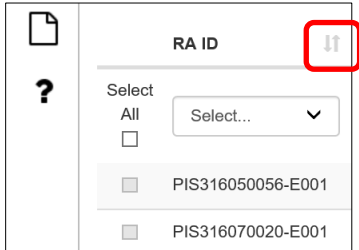
ARM offers two additional ways to find pending EANs. Each ARM column can be sorted using an icon next to the column heading, and each column has a drop-down menu from which selections can be made:



Default view of EAN Exclusion Action Results page showing column drop-down menus collapsed.

The sorting icon can be found to the right of each column heading: .

Click the  icon to organize table display by that column. All records will appear based on that column's contents.



Below many column headings, you will find a “Select” drop-down menu, which is displayed collapsed, as shown below:



Click the  to display the drop-down menu for each field.

The screenshot shows the USDA Animal and Plant Health Inspection Service (APHIS) 'EAN Issuance' web application. The page title is 'EAN Issuance' with Event ID: PIS318080010. It features a sidebar with navigation icons and a main content area with tabs for 'Issuance', 'Acknowledgment', and 'Exclusion Action Results'. The 'Issuance' tab is active. The main content area is divided into sections: '1 Shipment Information' with 'Port of Lading*' and 'Importer*' dropdown menus, and '2 Select Article Information' with a table. The table has columns for 'RA ID', 'Article', and 'Quantity'. A 'Select All' checkbox is present. The 'Article' column has a dropdown menu open, showing 'Container : 083018'. The table shows one entry with RA ID 'PIS318080010-E001' and Article 'Container : 083018'. The footer indicates 'Showing 1 to 1 of 1 entries'.

Article drop-down menu expanded for a shipment with one EAN

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status
Select All	Select...		Select...	Select...	Select...	Select...			
FLMIA18070019-E006	Aechmea sp. - Aechmea sp. (PM) Aglaonema sp. - Aglaonema sp. (PM) Begonia sp. - Begonia sp. (PM) Codaeum sp. - Codaeum sp. (PM)	4700 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E007	Cordylina sp. - Cordylina sp. (PM) Dracaena deremensis (Asparagaceae) (PM) Dracaena fragrans - Dracaena fragrans (PM) Dracaena marginata - Dracaena marginata (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E008	Dracaena reflexa Lam. (Asparagaceae) (PM) Hedera sp. - Hedera sp. (PM) Salvia officinalis - Salvia Officinalis (PM) Schefflera sp. - Schefflera sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E009	Coccoloba sp. - Coccoloba sp. (PM)	500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E010	Cordylina sp. - Cordylina sp. (PM)	2000 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...	Holex U.S.A., Miami...		Pending EAN Acknowledgment
FLMIA18070019-E002	Dracaena deremensis (Asparagaceae) (PM)	5000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...		Holex U.S.A., Miami...		Pending EAN Acknowledgment
FLMIA18070019-E003	Dracaena fragrans - Dracaena fragrans (PM)	3600 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN
FLMIA18070019-E001	Dracaena marginata - Dracaena marginata (PM)	2500 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN
FLMIA18070019-E011	Dracaena reflexa Lam. (Asparagaceae) (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E005	Hedera sp. - Hedera sp. (PM)	1000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN
FLMIA18070019-E012	Salvia officinalis - Salvia Officinalis (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E004	Schefflera sp. - Schefflera sp. (PM)	3000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN

Article drop-down menu expanded for a shipment with many EANs (displayed on screen)

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status
Select All	Select...		Select...	Select...	Select...	Select...			
FLMIA18070019-E006	Aechmea sp. - Aechmea sp. (PM)	4700 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E007	Aglaonema sp. - Aglaonema sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E008	Begonia sp. - Begonia sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E009	Codaeum sp. - Codaeum sp. (PM)	500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E010	Cordylina sp. - Cordylina sp. (PM)	2000 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...	Holex U.S.A., Miami...		Pending EAN Acknowledgment
FLMIA18070019-E002	Dracaena deremensis (Asparagaceae) (PM)	5000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...		Holex U.S.A., Miami...		Pending EAN Acknowledgment
FLMIA18070019-E003	Dracaena fragrans - Dracaena fragrans (PM)	3600 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN
FLMIA18070019-E001	Dracaena marginata - Dracaena marginata (PM)	2500 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN
FLMIA18070019-E011	Dracaena reflexa Lam. (Asparagaceae) (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMIA18070019-E005	Hedera sp. - Hedera sp. (PM)	1000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN
FLMIA18070019-E012	Salvia officinalis - Salvia Officinalis (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN

Consignee drop-down menu expanded for a shipment with many EANs and one Consignee

2 Select Article Information

All records per page

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status
Select All	Select...		Select...	Select...	Select...	Select...			
FLMBA19070019-E006	Aechmea sp. - Aechmea sp. (PM)	4700 Plant Units	Holex U.S.A.	OBASHE S.A.		Reeport, Destroy, ...			Create EAN
FLMBA19070019-E007	Aglaonema sp. - Aglaonema sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMBA19070019-E008	Begonia sp. - Begonia sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMBA19070019-E009	Codiaeum sp. - Codiaeum sp. (PM)	500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN
FLMBA19070019-E010	Cordyline sp. - Cordyline sp. (PM)	2000 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...	Holex U.S.A., Miami...		Pending EAN Acknowledgment
FLMBA19070019-E002	Dracaena deremensis (Asparagaceae) (PM)	5000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...		Holex U.S.A., Miami...		Pending EAN Acknowledgment
FLMBA19070019-E003	Dracaena fragrans - Dracaena fragrans (PM)	3600 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN
FLMBA19070019-E001	Dracaena marginata - Dracaena marginata (PM)	2500 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN

Expanded Producer drop-down menu for a shipment with multiple EANs and two producers

EAN Reason field

The “EAN Reason” field and the “Exclusion Options” field are the two fields available in this table of the five that must match so that EANs can be processed in a batch. Understanding how to use the sorting and filtering capabilities of ARM to make batch creation efficient is critical.

Filtering using the drop-down menu

Make your selection from the drop-down menu. The drop-down menu will show only the actions available in the EANs at your location.

2 Select Article Information

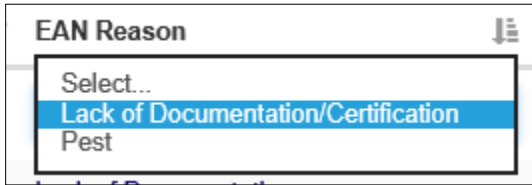
All records per page

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status	PDF
Select All	Select...		Select...	Select...	Select...	Select...				
FLMBA19070019-E006	Aechmea sp. - Aechmea sp. (PM)	4700 Plant Units	Holex U.S.A.	OBASHE S.A.		Reeport, Destroy, ...			Create EAN	
FLMBA19070019-E007	Aglaonema sp. - Aglaonema sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN	
FLMBA19070019-E008	Begonia sp. - Begonia sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN	
FLMBA19070019-E009	Codiaeum sp. - Codiaeum sp. (PM)	500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN	
FLMBA19070019-E010	Cordyline sp. - Cordyline sp. (PM)	2000 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...	Holex U.S.A., Miami...		Pending EAN Acknowledgment	
FLMBA19070019-E002	Dracaena deremensis (Asparagaceae) (PM)	5000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...		Holex U.S.A., Miami...		Pending EAN Acknowledgment	
FLMBA19070019-E003	Dracaena fragrans - Dracaena fragrans (PM)	3600 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	
FLMBA19070019-E001	Dracaena marginata - Dracaena marginata (PM)	2500 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	
FLMBA19070019-E011	Dracaena reflexa Lam. (Asparagaceae) (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN	
FLMBA19070019-E005	Hedera sp. - Hedera sp. (PM)	1000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	
FLMBA19070019-E012	Salvia officinalis - Salvia Officinalis (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reeport, Destroy, ...			Create EAN	
FLMBA19070019-E004	Schefflera sp. - Schefflera sp. (PM)	3000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	

Showing 1 to 12 of 12 entries

First Previous 1 Next Last

EAN Reason drop-down menu expanded



2 Select Article Information

All records per page

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status	PDF
Select All	Select..	Select..	Select..	Select..	Lack of Documentation/Certification	Select..				
FLMIA18070019-E002	Dracaena deremensis (Asparagaceae) (PM)	5000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...			Holex U.S.A., Miami...		Pending EAN Acknowledgment	
FLMIA18070019-E003	Dracaena fragrans - Dracaena fragrans (PM)	3600 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	
FLMIA18070019-E001	Dracaena marginata - Dracaena marginata (PM)	2500 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	
FLMIA18070019-E005	Hedera sp. - Hedera sp. (PM)	1000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	
FLMIA18070019-E004	Schefflera sp. - Schefflera sp. (PM)	3000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	

Showing 1 to 5 of 5 entries (Filtered from 12 total entries)

First Previous Next Last

EANs filtered by EAN Reason: Lack of Documentation/Certification

Grouping EANs by EAN Reason column sort

Sorting the EANs by EAN Reason is another way to filter and easily see what is in the shipment.

Click on the  icon.



Note that the EANs are now grouped by EAN Reason, as shown below.

2 Select Article Information

All records per page

RA ID	Article	Quantity	Consignee	Producer	EAN Reason
Select All	Select..	Select..	Select..	Select..	Select..
FLMIA18070019-E002	Dracaena deremensis (Asparagaceae) (PM)	5000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...
FLMIA18070019-E003	Dracaena fragrans - Dracaena fragrans (PM)	3600 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...
FLMIA18070019-E001	Dracaena marginata - Dracaena marginata (PM)	2500 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...
FLMIA18070019-E005	Hedera sp. - Hedera sp. (PM)	1000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...
FLMIA18070019-E004	Schefflera sp. - Schefflera sp. (PM)	3000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...
FLMIA18070019-E006	Aechmea sp. - Aechmea sp. (PM)	4700 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest
FLMIA18070019-E007	Aglaonema sp. - Aglaonema sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest
FLMIA18070019-E008	Begonia sp. - Begonia sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest
FLMIA18070019-E009	Codiaeum sp. - Codiaeum sp. (PM)	500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest
FLMIA18070019-E010	Cordylina sp. - Cordylina sp. (PM)	2000 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest
FLMIA18070019-E011	Dracaena reflexa Lam. (Asparagaceae) (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest
FLMIA18070019-E012	Salvia officinalis - Salvia officinalis (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest

Multiple EAN shipment sorted by EAN Reason

2 Select Article Information

All records per page

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status	PDF
Select All	Select...		Select...	Select...	Select...	Select...				
FLMA18070019-E005	Hedera sp. - Hedera sp. (PM)	1000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...	Reexport, Destroy, or Treat			Create EAN	
FLMA18070019-E007	Aglaonema sp. - Aglaonema sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reexport, Destroy, ...			Create EAN	
FLMA18070019-E008	Begonia sp. - Begonia sp. (PM)	1500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reexport, Destroy, ...			Create EAN	
FLMA18070019-E010	Cordyline sp. - Cordyline sp. (PM)	2000 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reexport, Destroy, ...	Holex U.S.A., Miami...		Pending EAN Acknowledgment	
FLMA18070019-E011	Dracaena reflexa Lam. (Asparagaceae) (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reexport, Destroy, ...			Create EAN	
FLMA18070019-E012	Salvia officinalis - Salvia Officinalis (PM)	2500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reexport, Destroy, ...			Create EAN	
FLMA18070019-E001	Dracaena marginata - Dracaena marginata (PM)	2500 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	
FLMA18070019-E004	Schefflera sp. - Schefflera sp. (PM)	3000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	
FLMA18070019-E003	Dracaena fragrans - Dracaena fragrans (PM)	3600 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...				Create EAN	
FLMA18070019-E006	Aechmea sp. - Aechmea sp. (PM)	4700 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reexport, Destroy, ...			Create EAN	
FLMA18070019-E009	Codiaeum sp. - Codiaeum sp. (PM)	500 Plant Units	Holex U.S.A.	OBASHE S.A.	Pest	Reexport, Destroy, ...			Create EAN	
FLMA18070019-E002	Dracaena deremensis (Asparagaceae) (PM)	5000 Plant Units	Holex U.S.A.	Nova Cane Costa Ric...	Lack of Documentati...		Holex U.S.A., Miami...		Pending EAN Acknowledgment	

Expanded Exclusion Options drop-down menu for a shipment with multiple EANs

Step-by-step walkthrough of multiple EAN creation

The screen shots below show how the process unfolds. Below, three commodities need to have EANs created. They show the same EAN Reason and Exclusion Options. The only way to discover whether they can be issued together – besides being the user who already entered them – is to check the boxes and let ARM perform its review.

- Create EAN
- Create EAN
- Create EAN

USDA United States Department of Agriculture
Animal and Plant Health Inspection Service

Insuance Acknowledgment Exclusion Action Results

EAN Issuance

Event ID: PIS318040009

1 Shipment Information

Port of Lading* Goundam Airport Shipper* Pam's Sunnyside Greenhouse, Cottage Grove, OR

Importer* Help Desk -2149, Riverdale, MD, Help Desk Analyst on duty Broker* Help Desk -2149, Riverdale, MD, Help Desk Analyst on duty

2 Select Article Information

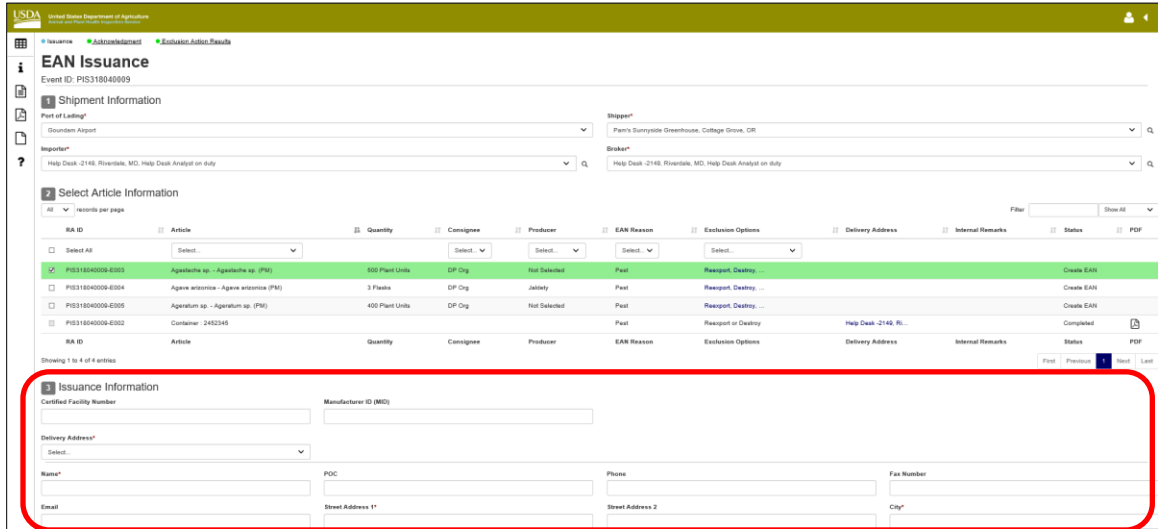
All records per page

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status	PDF
Select All	Select...		Select...	Select...	Select...	Select...				
PIS318040009-E003	Agastache sp. - Agastache sp. (PM)	500 Plant Units	DP Org	Not Selected	Pest	Reexport, Destroy, ...			Create EAN	
PIS318040009-E004	Agave arizonica - Agave arizonica (PM)	3 Flasks	DP Org	Jaldely	Pest	Reexport, Destroy, ...			Create EAN	
PIS318040009-E005	Ageratum sp. - Ageratum sp. (PM)	400 Plant Units	DP Org	Not Selected	Pest	Reexport, Destroy, ...			Create EAN	
PIS318040009-E002	Container - 2452345				Pest	Reexport or Destroy	Help Desk -2149, Ri...		Completed	

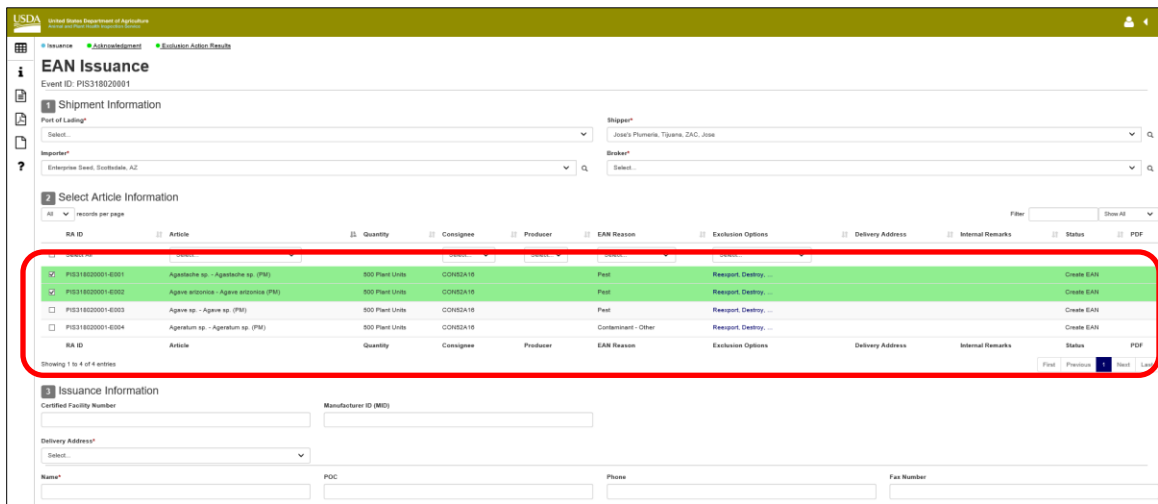
Showing 1 to 4 of 4 entries

First Previous 1 Next Last

This is the default view of the EAN Issuance page with multiple EANs available to be generated. No commodity has yet been selected. Only sections 1 and 2 display.



EAN Issuance page with one commodity selected. Note that section 3 Issuance Information now displays.



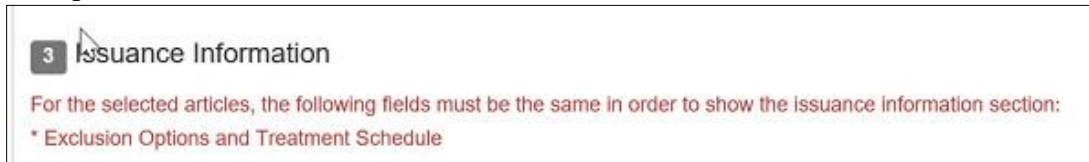
Here, the user has selected a second commodity and ARM has cycled. Section 3 displays; the EANs can be issued simultaneously.

If the articles are compatible and the issuance information matches ...

Section 3 Issuance Information, will display and you can proceed according to the steps in the [Create an EAN](#) section above.

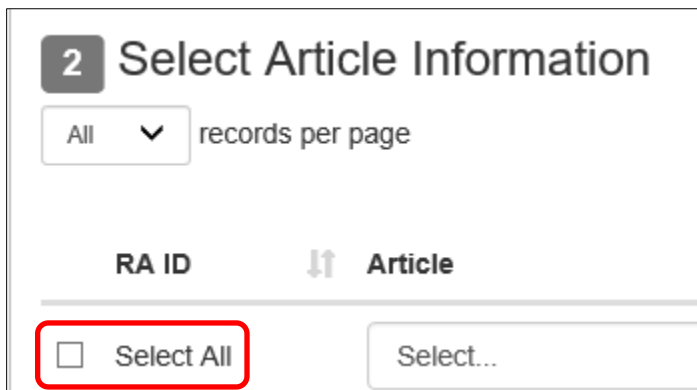
If the articles are not compatible and the issuance information does not match ...

... Section 3 will display with an error message. The error message will be specific to each situation, listing which items do not match so you can easily make the correction. For example:

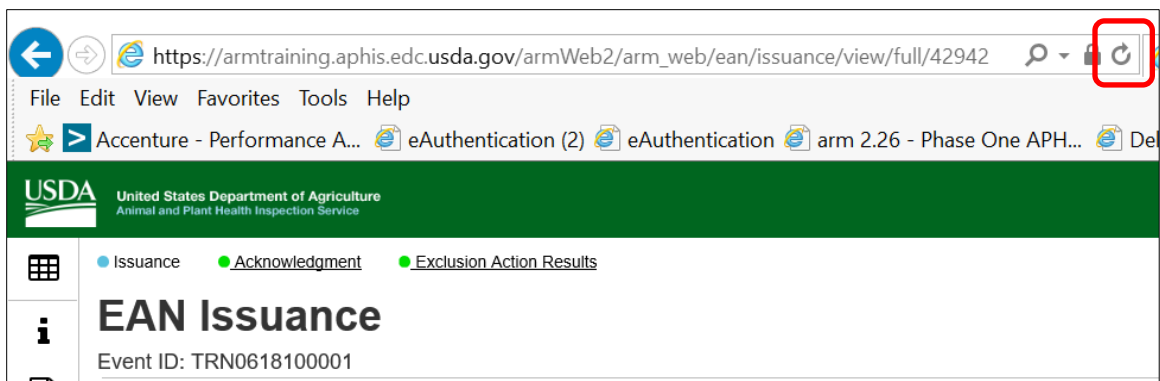


NOTE: If you select a group of EANs by using a drop-down menu, when you have issued those EANs, your screen will be blank. To show the rest of the shipment EANs again, unclick the “Select All” box and refresh your screen, as shown below.

Uncheck the “Select All” button.



Click the Refresh button.



The remaining EANs will be displayed:

EAN Issuance
Event ID: TRN0618100001

1 Shipment Information

Port of Lading*: Bogota (El Dorado International Airport)
Shipper*: Flores Del Amanecer S.A.S, Bogota
Importer*: Cali Nurseries, Naranjito, PR, Hector Santiago
Broker*: RANK SHIPPING OF PUERTO RICO INC, MIRAMAR, PR, RANK SHIPPING OF PUERTO RICO INC

2 Select Article Information


All records per page



RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options
TRN0618100001-E006	Artemisia arborescens - Artemisia arborescens (PM)	4589 Plant Units	RANK SHIPPING OF PU...	Not Selected	Contaminant - Seed ...	
TRN0618100001-E009	Lycium barbarum - Lycium barbarum (PM)	28596 Plant Units	RANK SHIPPING OF PU...	Not Selected	Pest (Pest) - Diag ...	Reexport, Destroy ...
TRN0618100001-E008	Salvia officinalis - Salvia Officinalis (PM)	25989 Plant Units	RANK SHIPPING OF PU...	Not Selected	Pest (Pest) - Diag ...	Reexport, Destroy ...
TRN0618100001-E007	Viola bicolor - Viola bicolor (PM)	78965 Plant Units	RANK SHIPPING OF PU...	Not Selected	Contaminant - Seed ...	

EAN Issuance page refreshed, displaying all remaining EANs in the shipment to be issued

Issued Status display on EAN Issuance page



When you have created the EANs, you will remain on the EAN Issuance page and status will be updated to “Pending Acknowledgment” for the EANs you issued. You will also see an

 icon to the right, which indicates that the EAN PDF is available for viewing and printing, as shown below:

Status	PDF
Pending EAN Acknowledgment	
Pending EAN Acknowledgment	
Create EAN	
Create EAN	



2 Select Article Information

All records per page

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status	PDF
PIS318020001-E001	Agastache sp. - Agastache sp. (PM)	500 Plant Units	CONS2A16		Pest	Reexport, Destroy, ...	CONS2A16, Orang, FL		Pending EAN Acknowledgment	
PIS318020001-E002	Agave arizonica - Agave arizonica (PM)	500 Plant Units	CONS2A16		Pest	Reexport, Destroy, ...	CONS2A16, Orang, FL		Pending EAN Acknowledgment	
PIS318020001-E003	Agave sp. - Agave sp. (PM)	500 Plant Units	CONS2A16		Pest	Reexport, Destroy, ...			Create EAN	
PIS318020001-E004	Ageratum sp. - Ageratum sp. (PM)	500 Plant Units	CONS2A16		Contaminant - Other	Reexport, Destroy, ...			Create EAN	

Getting to the PDF from the EAN Issuance Page

Click on the EAN PDF icon to view and print the EAN PDF.

RA ID	Article	Quantity	Consignee	Producer	EAN Reason	Exclusion Options	Delivery Address	Internal Remarks	Status	PDF
<input type="checkbox"/> Select All	Select...		Select...	Select...	Select...	Select...				
<input type="checkbox"/> PIS318020001-E001	Agastache sp. - Agastache sp. (PM)	500 Plant Units	CONS2A16		Pest	Reexport, Destroy, ...	CONS2A16, Orang, FL		Pending EAN Acknowledgment	
<input type="checkbox"/> PIS318020001-E002	Agave arizonica - Agave arizonica (PM)	500 Plant Units	CONS2A16		Pest	Reexport, Destroy, ...	CONS2A16, Orang, FL		Pending EAN Acknowledgment	
<input type="checkbox"/> PIS318020001-E003	Agave sp. - Agave sp. (PM)	500 Plant Units	CONS2A16		Pest	Reexport, Destroy, ...			Create EAN	
<input type="checkbox"/> PIS318020001-E004	Ageratum sp. - Ageratum sp. (PM)	500 Plant Units	CONS2A16		Contaminant - Other	Reexport, Destroy, ...			Create EAN	

Getting to the PDF from the Workspace

To reach the EAN, you must go into the shipment, and from there you can find many paths to the EAN.

Click on either the Event ID or the Status column in the Shipments section.

The Event ID takes you to the Single Shipment View. You will need to click on the Status column for the article whose EAN you are seeking.


The Status link will take you into the shipment to the latest step in the AQI process the shipment has reached.

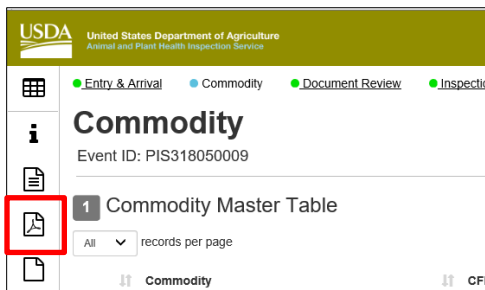
Click on “Pending EAN Acknowledgment” in the Regulatory Action section.

You will be taken to the shipment’s EAN Acknowledgment page, where you will follow the steps describe in the “[From within the Shipment](#)” below.

Getting to the PDF from within the Shipment

The  icon

From any page inside the shipment, click on the  icon in the left-hand drawer to reach the shipment’s ARM-generated Documents page.



Click on the link in the Event ID column to display the EAN PDF.

[PIS318050009-E001 - Issued EAN Form](#)

Event ID	Commodity(ies)	Origins	User Role
PIS318050009-E001 - Issued EAN Form	Agave sp. - Agave sp. (PM)	Aruba	Supervisor2, TestPIS3

The Info Page

Click on the **i** icon in the left-hand drawer to be taken to the Info page.

Commodity	CFR
Agave sp. - Agave sp. (PM)	abc

On the Info page, you will find a section called “EAN Information.”

Click on the link in the PDF column to view the EAN.

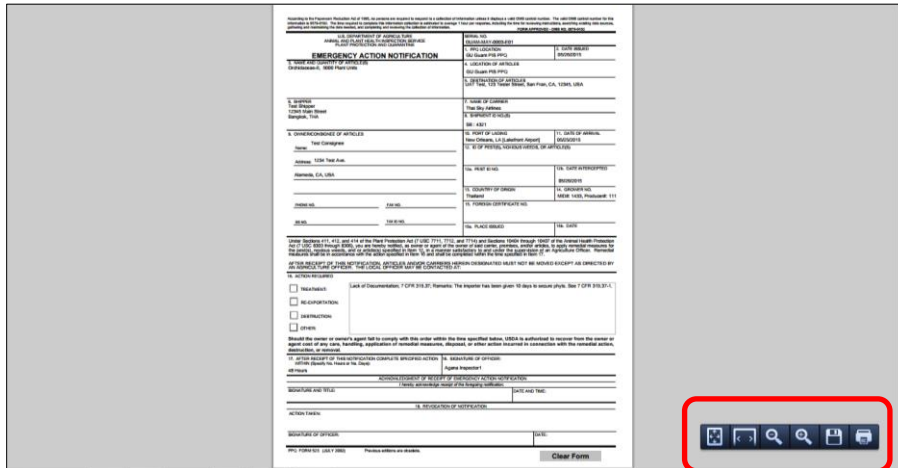
[PIS318050009-E001 - Issued EAN Form](#)

Commodity	Country of Origin	Consignee	Date Issued	Reasons	Remarks	Internal Remarks	CFR Regulation(s)	PDF	Status
Agave sp. - Agave sp. (PM)	Aruba	Test Pleasure	08/21/2018		Issue		Plants for Planting	PIS318050009-E001 - Issued EAN Form	Pending EAN Acknowledgment

Viewing, Printing, Saving the Official EAN Form

Zoom in and out of the EAN, save and print it using the icons in the lower right corner of the screen.

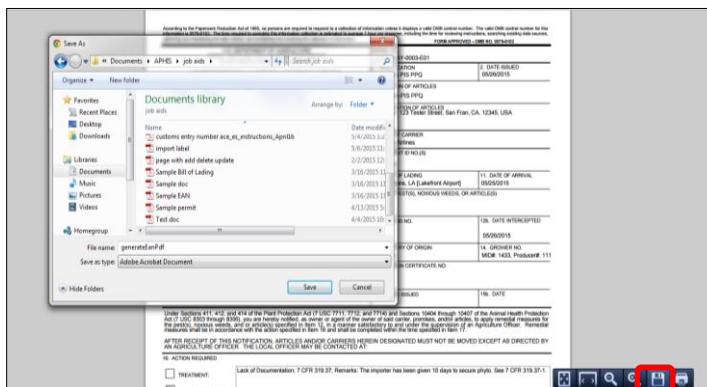
The screen shot below displays the PDF using Internet Explorer. Icons and layout may differ in other browsers, such as Google Chrome.



Icons from left to right enable zooming in and out.
 Far left: full-page view
 Second from left: half-page zoom
 Magnifying glasses – zoom out (left) and in (right)

Click on the  to print the EAN.

Click on the  to save the EAN. A pop-up window will appear. Name the EAN and save.



System EAN Error Messages

The following error messages may appear when the system has timed out.

