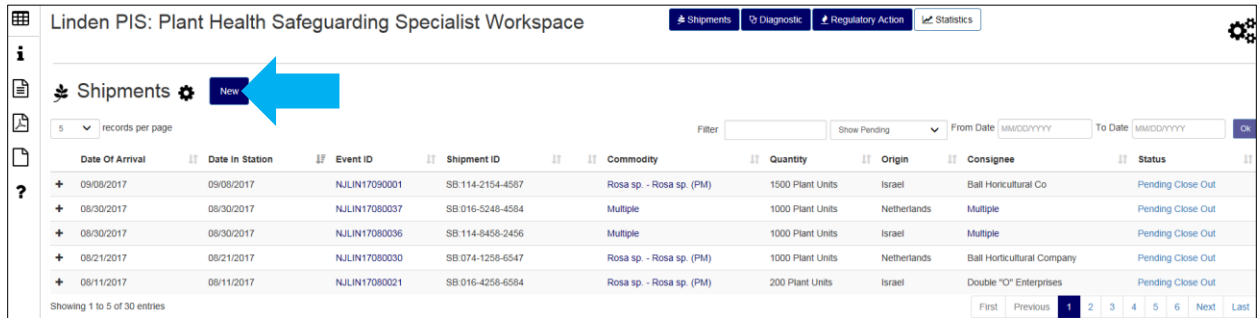


Entering Multiple Bill Numbers

ARM gives you multiple ways to add multiple shipment numbers.

How to Input a New Bill of Lading

New Click on the button in the upper right corner of your Workspace.



Linden PIS: Plant Health Safeguarding Specialist Workspace

Shipments Diagnostic Regulatory Action Statistics

Shipments **New**

5 records per page

Filter Show Pending From Date To Date OK

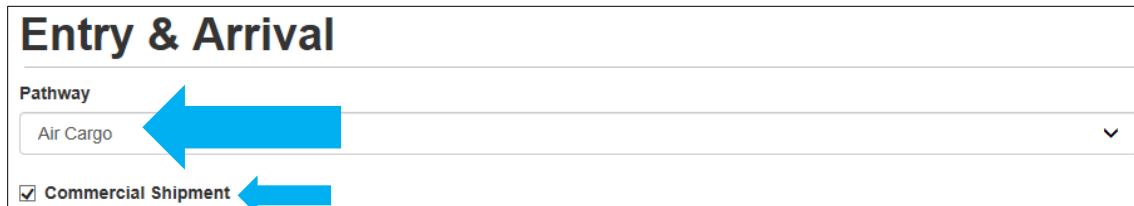
Date Of Arrival	Date In Station	Event ID	Shipment ID	Commodity	Quantity	Origin	Consignee	Status
09/09/2017	09/09/2017	NJLIN17090001	SB 114-2154-4587	Rosa sp. - Rosa sp. (PM)	1500 Plant Units	Israel	Ball Horticultural Co	Pending Close Out
08/30/2017	08/30/2017	NJLIN17080037	SB 016-5248-4584	Multiple	1000 Plant Units	Netherlands	Multiple	Pending Close Out
08/30/2017	08/30/2017	NJLIN17080036	SB 114-8458-2456	Multiple	1000 Plant Units	Israel	Multiple	Pending Close Out
08/21/2017	08/21/2017	NJLIN17080030	SB 074-1258-6547	Rosa sp. - Rosa sp. (PM)	1000 Plant Units	Netherlands	Ball Horticultural Company	Pending Close Out
08/11/2017	08/11/2017	NJLIN17080021	SB 016-4258-6584	Rosa sp. - Rosa sp. (PM)	200 Plant Units	Israel	Double "O" Enterprises	Pending Close Out

Showing 1 to 5 of 30 entries

First Previous 1 2 3 4 5 6 Next Last

You will be sent to the Entry & Arrival page.

On the Entry & Arrival Page, the default pathway is Air Cargo, and the Commercial Shipment check box is automatically checked. Each pathway has different fields, and differences in fields that are required.



Entry & Arrival


Pathway

Air Cargo

Commercial Shipment

Entry & Arrival Page – Entering Multiple Shipment Numbers

The screenshot shows the 'Entry & Arrival' page in a software application. The page has a top navigation bar with tabs for 'Shipment', 'Diagnostic Request', 'Treatment Options', 'EAN', and 'Exclusion Action Results'. Below this, there are sub-tabs for 'Entry & Arrival', 'Commodity', 'Document Review', 'Inspection Results', 'Diagnostic Request', and 'Clearance Confirmation'. The main content area is titled 'Entry & Arrival' and contains several form fields. The 'Shipment Identifiers *' field is highlighted with a blue border and a dropdown arrow on its right side. Other fields include 'Pathway' (set to 'Air Cargo'), 'Port of Lading', 'Country of Export', 'Airline', 'Flight Number', 'Port of Arrival', 'Expected Date of Arrival in U.S.', 'Importer', 'Shipper', and 'Broker'. There are 'Save' and 'Commodity' buttons at the bottom right.


Click on the arrow at the right of the field  to display the Shipment Identifiers drop-down menu.

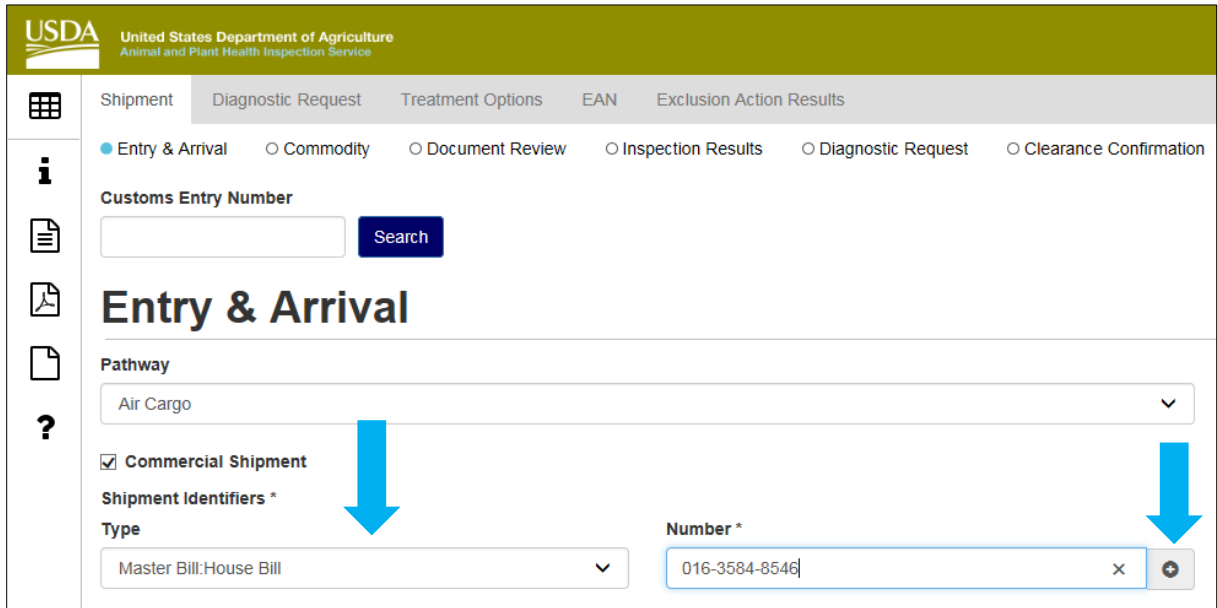
This screenshot is identical to the one above, but a large blue arrow points from the dropdown arrow on the right side of the 'Shipment Identifiers *' field down towards the next image, indicating the action to be taken.

The screenshot shows the 'Shipment Identifiers *' dropdown menu. The menu is titled 'Shipment Identifiers *' and has a 'Type' label. The dropdown list contains the following options: 'Select...', 'Carrier Name', 'Container Number', 'Conveyance', 'Customs Entry Number', 'Flight Number', 'Informal Entry', 'Invoice Number', 'Master Bill: House Bill' (which is highlighted in blue), 'Simple Bill', 'Tail Number', 'Trailer Tag', and 'Vehicle Tag'.



If you have multiple house bills to enter, select “Master Bill: House Bill.”

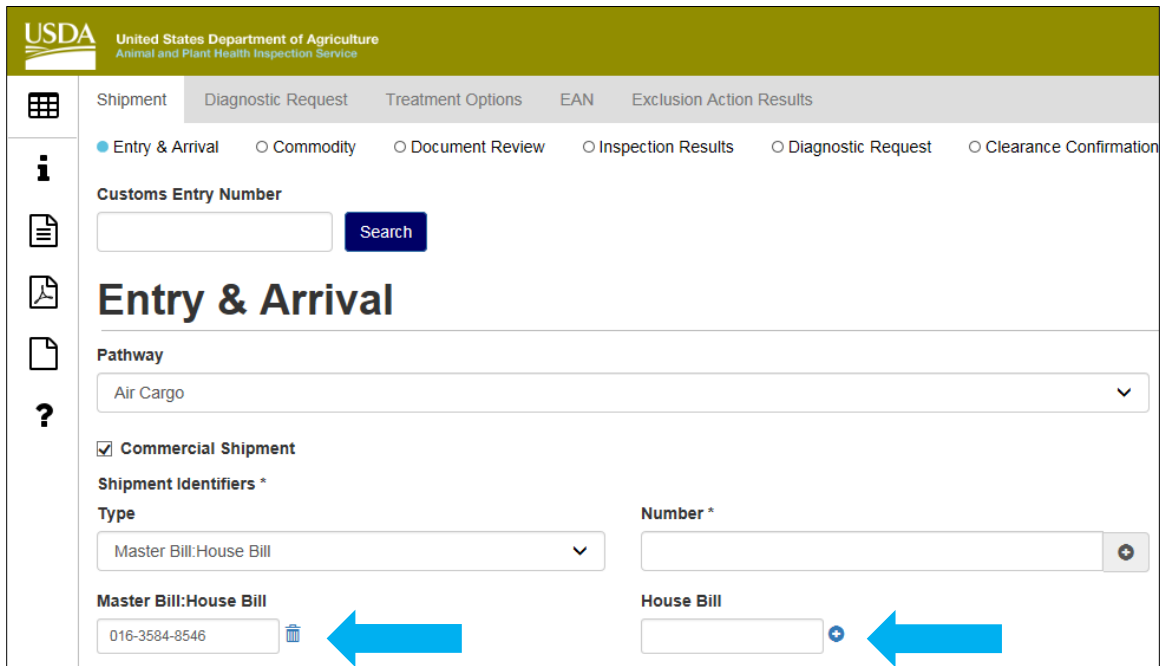
Entry & Arrival Page – Entering Multiple Shipment Numbers

Enter the master bill information into the Number field and click the  button.






The screenshot shows the USDA Entry & Arrival page. The header includes the USDA logo and the text "United States Department of Agriculture Animal and Plant Health Inspection Service". The page has a navigation bar with tabs: "Shipment", "Diagnostic Request", "Treatment Options", "EAN", and "Exclusion Action Results". Below the navigation bar, there are radio buttons for "Entry & Arrival", "Commodity", "Document Review", "Inspection Results", "Diagnostic Request", and "Clearance Confirmation". The "Entry & Arrival" radio button is selected. The main content area has a "Customs Entry Number" field with a "Search" button. Below this is the "Entry & Arrival" title. The "Pathway" dropdown menu is set to "Air Cargo". The "Commercial Shipment" checkbox is checked. Under "Shipment Identifiers *", the "Type" dropdown is set to "Master Bill: House Bill". The "Number *" field contains "016-3584-8546" and has a plus icon button to its right. Two blue arrows point to the plus icon button and the "Number *" field.

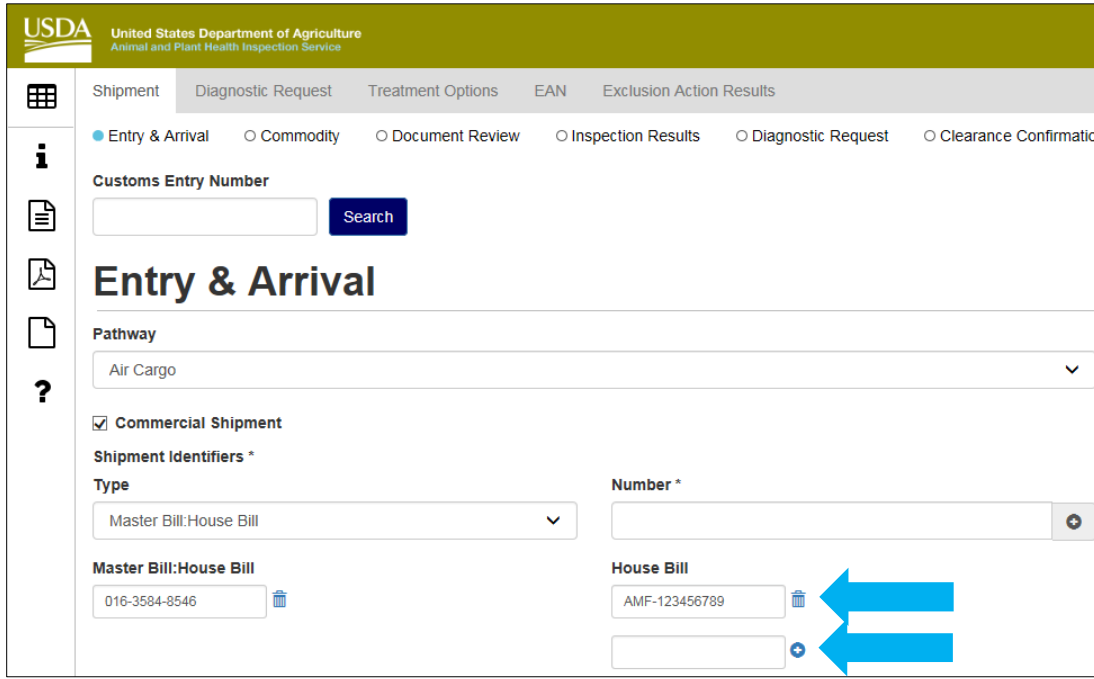
When you click the  button, the master bill number is added on the left under the Shipment Identifiers and another field – for House Bill – now appears. You can enter one or more house bills by clicking the  button after entering the information for each additional house bill.



The screenshot shows the USDA Entry & Arrival page after adding a shipment number. The "Number *" field is now empty and has a plus icon button to its right. Below the "Number *" field, there are two new fields: "Master Bill: House Bill" and "House Bill". The "Master Bill: House Bill" field contains "016-3584-8546" and has a plus icon button to its right. The "House Bill" field is empty and has a plus icon button to its right. Two blue arrows point to the plus icon button and the "House Bill" field.

To delete a master bill or house bill, click on the trash can button to the right of the field: .

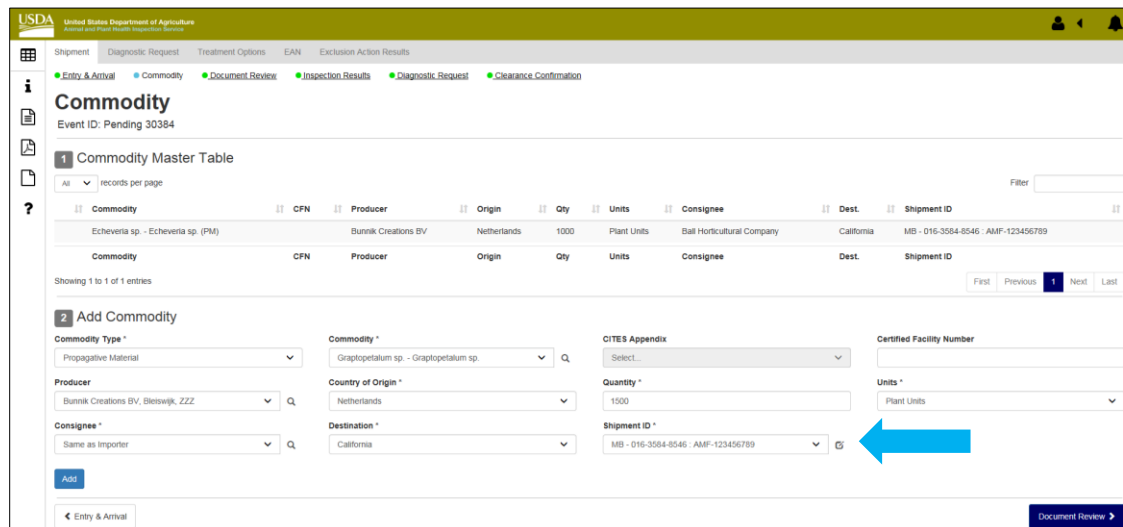
Delete a house bill without affecting the master bill by clicking on the trash can to the right of the House Bill field . Add more house bills by filling in the field and clicking .



Entering additional bill numbers on the Commodity Page


When you are entering commodities on the Commodity page, and you realize you forgot to enter more house bills or other shipment identifiers, instead of returning to the Entry & Arrival page, you can enter shipment identifiers on the Commodity page.



Click on the  button to the right of the Shipment ID field in the “Add Commodity” section.

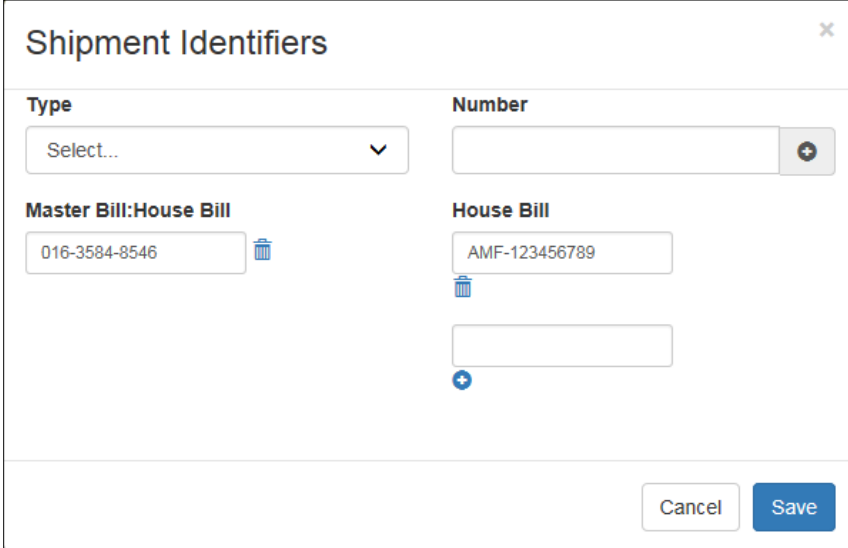


Entry & Arrival Page – Entering Multiple Shipment Numbers

When you click on the pencil button, a pop-up window displays, which allows you to enter more shipment identifiers, such as more house bills. You can also change the Type and add container numbers, etc., using the drop-down menu.

When you have added all the identifiers needed, click the Save button:  .

If you click on  by mistake, click the Cancel button:  .



Shipment Identifiers [X]

Type
Select... [v]

Number
[+]

Master Bill:House Bill
016-3584-8546 [trash]

House Bill
AMF-123456789 [trash]
[+]

[Cancel] [Save]