Nominate a Commodity

When you do not find the commodity in the shipment you're inspecting, you can nominate a commodity in ARM.

- Nominate and search for scientific names only. Do not use trade names or common names.
- Nominate a commodity only for the import level that is required.

Go to the Commodity page.

Click on the magnifying glass to the right of the Commodity field to display the "Find Commodity" pop-up window.

с	ommodity	*									
	Select					~	Q				
USDA	United States Departmen Animal and Plant Health Inspi	t of Agriculture	1							4 (
⊞ i B	Shipment Diagnostic Re • Entry & Arrival • Cor Commod Event ID: PIS3160	equest Tres mmodity • ity 20006	atment Options EAN	Exclusion Action Res	ults Diagnostic	Request O <u>Clearan</u>	e Confirmation				
		ty Maste	er Table						F	illor	
Ľ	Commodity	CFN	Producer	Origin	Qty	Units	Consignee		Dest.	Shipment ID	-
?	Rosa sp. (PM)	N/A	Not Selected	Anguilla	500	Plant Units	N & O Horticultural Products, LTD		New York	SB - 2222	
	Showing 1 to 1 of 1 en	^{tries} nodity					_		First Pre	evious <mark>1</mark> Next La	ast
	Commodity Type *			Commodity *			ITES Appendix		Certified Facility Nu	mber	
	Propagative Material		'	Rosa sp.		• Q	Select	*			_
	Producer			Country of Origin *			Quantity *		Units *		_
	Select		• Q	Anguilla		٣	500		Plant Units		-
	Consignee *	urts ITD Sain	Liames T O	Jestination *		•	Shipment ID *				
	Add Delete I	Update	~								

The "Find Commodity" pop-up window will appear:

USD/	A United States Department of Agriculture Animal and Plant Health Inspection Service	Find Commodity		×	. ▲ ا
=	Entry & Arrival Commodity	Fina Commoalty			
i	Commodity	Simple Search			
	Event ID: PIS318060022	Commodity Classification	nimal O Miscellaneous		
	Commodity Master	Scientific Name	Commodity Type	Common Name	
B	Commodity Waster	1	Propagative Material	Enter at least 3 characters to search	
	All V records per page	Starts with O Contains		 Starts with O Contains 	Filter
U	11 Commodity	Search Commodity Not Found			st. 11 Shipment ID 11
?		Some Some Some Some Some Source Sourc			
	Commodity	5 V records per page		Filter	at. Shipment ID
	Showing 0 to 0 of 0 entries	It Scientific Name	Commodity Type	11 Common Name	First Previous 1 Next Last
			No data available in table		
	2 Add Commodity	Showing 0 to 0 of 0 entries		First Previous Next Last	
	Commodity Type *				tified Facility Number
	Propagative Material			Cancel Select	
	Producer				s*
	Select	Y O Salart			Select

In the pop-up window, search for your commodity using the "Taxonomic Name" field. Note the two check boxes below the field.

Scientific Name						
 Starts with 	 Contains 	_				

ARM defaults to displaying names that "Start with" the letters you enter. You can change that default by clicking the "Contains" check box.

	Click the button					
USD	United States Department of Agriculture Animal and Plant Health Inspection Service	Find Commodity.	▲ •			
m	Entry & Arrival Commodity					
i	Commodity	Simple Search				
	Event ID: PIS318060022	Commodity Classification @ Plant O Animal O Miscellaneous				
	Commodity Master	Scientific Name Commodity Type Common Name				
	All V records per page	Starts with O Contains Starts with O Contains Filter				
D	17 Commodity	Search Commodily Not Found	11			
	Commodity	6 v records per page Filter it. Shipment ID				
	Showing 0 to 0 of 0 entries	1 Scientific Name 11 Commodity Type 11 Common Name 11 First Previous 1	Next Last			
		No data available in table				
	2 Add Commodity Commodity Type *	Showing 0 to 0 of 0 entries First Previous Next Last stried Facility Number				
	Propagative Material	Cancel Select				
	Producer					

Your list of results will appear at the bottom of the screen.

If your results do not include the commodity you need to specify, click "Commodity Not Found."

		Commodity N	ot Found		
USD	United States Department of Agricultur Animal and Plant Health Inspection Service Entry & Ambrol Commonline	Find Commodity		×	4 ه
⊞ i	Commodity	Simple Search			1
Ê	Event ID: PIS318060022	Commodity Classification Plant A Scientific Name	Commodity Type	Common Name	
	All V records per page	Starts with Contains	Propagative Material	Enter at least 3 characters to search Starts with O Contains	Filter
?	Commodity	Search Commodity Not Found	J		est. 11 Shipment ID 11
	Commodity Showing 0 to 0 of 0 entries	5 V records per page Scientific Name	J≟ Commodity Type	Filter	est. Shipment ID First Previous 1 Next Last
	2 Add Commodity	Rosa caninaRosa glauca	Propagative Material Propagative Material		alified Facility Mumber
	Propagative Material	Rosa gymnocarpa Rosa rugosa	Propagative Material Propagative Material	Rosa gymnocarpa Rosa rugosa	
	Select	O Rosa sp.	Propagative Material	Rosa sp.	its * Select V
	Consignee *	Showing 1 to 5 or 7 entries		HIST Previous 1 2 Next Last	

Commodity Not Found

USD/	United States Department of Agriculture Animal and Plant Health Inspection Service	Find Commodity		▲ ا
⊞ i	Entry & Arrival Commodity Event ID: PIS318060022	Nominate New Commodity		
	Commodity Master All records per page Commodity	Scientific Name rosa Starts with Contains Return To Simple Search		Filler est. If Shipment ID II
?	Commodity Showing 0 to 0 of 0 entries	All v records per page	Filter Phylum/Division	est. Shipment ID
	2 Add Commodity Commodity Type * Propagative Material	No data ava	First Previous 1 Next Last	rtified Facility Number
	Producer Select	Kingdom	Genus	ilts* Select ❤
USD/	United States Department of Agricultur Animal and Plant Health Inspection Service	Phylum/Division	Sub Genus	• ۵
⊞	• Entry & Arrival • Commodity Commodity	Class	Species	
	Event ID: PIS318060022	Order	Sub Species	
	All v records per page	Sub Order	Commodity Type * Propagative Material	Filter
?	Commodity	Super Family	Common Name	est. 👫 Shipment ID 👫
	Commodity Showing 0 to 0 of 0 entries	Family		est. Shipment ID First Previous 1 Next Last
	2 Add Commodity Commodity Type *	Sub Family	CITES Appendix Select v	rtified Facility Number
	Propagative Material Producer		N ~	ilts *
	Select Consignee *	Destilation	Close Save	Select 🗸

You will then see this screen, "Nominate New Commodity":

Go one level higher than the commodity you are trying to nominate (for example, if the genus is not found, then go to family, ... etc.) and click the search button.

USD/	United States Department of Agriculture Animal and Plant Health Inspection Service		🔺 🔺
m	Entry & Arrival Commodity	Find Commodity °	
- i	Commodity	Nominate New Commodity	
-	Event ID: PIS318060022	Search For Taxonomy	
	1 Commodity Master	Colonitie Name	
	All V records per page	rosa gym	Filter
	I Commodity	Search Return To Simple Search	est. 11 Shipment ID 11
?	Commodity		est. Shipment ID
	Showing 0 to 0 of 0 entries	Al v records per page Filter	First Previous 1 Next Last
		All scientific faine of Kingdon of Printminionsion of Order of Class of	
	2 Add Commodity	Showing 0 to 0 of 0 entries First Previous 1 Next Last	rtified Facility Number
	Propagative Material	2 Please Search For A Taxonomy First	

When you find your commodity, you can nominate it.

Click the button next to the commodity. The entry will turn green.

11	Scientific Name
0	Rosa gymnocarpa Nutt. ex Torr. & Gray (Rosaceae)

USD/	United States Department of Agriculture Animal and Plant Health Inspection Service	Find Commodity.			≗ ∢
⊞	Entry & Arrival Commodity	Find Commodity			
i	Commodity	Nominate New Commodity			
	Event ID: PIS318060022	Search For Taxonomy			
• • •	Commodity Master All records per page Commodity	Scientific Name rosa gym O Starts with O Contains Search Return To Simple Search	est.	Filter	41
	Commodity	All V records per page	est.	Shipment ID	
	Showing 0 to 0 of 0 entries	- 12 Stimithelium (2) Star (2)		First Previous 1 Nex	t Last
	2 Add Commodity Commodity Type *	Rosa gymnocarpa Nutt. ex Torr. & Gray (Rosaceae) Plantae Magnoliopsida Rosales Sitowing FID FID FIEntimes Previous Tornet Last	rtified	Facility Number	

Scroll down to section 2 and fill in *at least* the required field, "Commodity Type." The field defaults to "Propagative Material."

Select Cut Flowers Cotton/Cotton Products Fresh Fruits & Vegetables Firewood Grain Logs Lumber Miscellaneous	
Propagative Material Wood Chips	

Expanded "Commodity Type" Drop-down Menu

Kingdom	Genus
Plantae	Rosa
Phylum/Division	Sub Genus
Tracheophyta	
Class	Species
Magnoliopsida	gymnocarpa
Order	Sub Species
Rosales	
Sub Order	Commodity Type *
	Propagative Material V
Super Family	Common Name
Family	
Rosaceae	
Sub Family	CITES Appendix
	Select Y
Tribe	Is Hybrid?
	N ~
Tribe	Is Hybrid?

Click the	button.
2 Please Search For A Taxonomy First	
Kingdom	Genus
Plantae	Rosa
Phylum/Division	Sub Genus
Tracheophyta	
Class	Species
Magnoliopsida	gymnocarpa
Order	Sub Species
Rosales	
Sub Order	Commodity Type *
	Propagative Material 🗸
Super Family	Common Name
Family	
Rosaceae	
Sub Family	CITES Appendix
	Select V
Triba	Is Hybrid?
	N V
	Close

Your commodity will now appear on the Commodity page:

(Commodity *									
	Rosa gymnocar	ра					~	Q		
USD	United States Department of Agriculture Asseral and Plant Health Inspection Service									🚢 <
Ⅲ 1 2 7	Entry & Arrival Commodity Commodity Event ID: PIS318070004	<u>Review</u> <u>Ins</u>	pection Results	stic Request Clearanc	ce Confirmation					
	Commodity Master Table	CFN	11 Producer	Jî Origin	.↓† Qty	11 Units	1 Consignee		👫 Dest. 🛛	Filler Shipment ID
	Commodity Showing 0 to 0 of 0 entries	CFN	Producer	Origin	No data avai	lable in table Units	Consignee		Dest.	Shipment ID First Previous 1 Next Last
	Add Commodity Commodity Type * Propagative Material Producer Select. Consignee * Select.	• • Q • Q	Commodity * Rosa gymnocarpa Country of Origin * Getert Destination * Select	rigin Unsure	• Q •	Protected Plant Select Quantity * Shipment ID * CN - 3415		 V V	Certified Facility Num	ber V
	Consignee * Select Add	✓ Q	Destination *		~	Shipment ID * CN - 3415		× 6		